

HOUSE BILL 1401
By Armstrong

AN ACT to amend Tennessee Code Annotated, Title 68,
Chapter 11, Part 2, relative to alcohol and drug
prevention and treatment services.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Tennessee Code Annotated, Section 68-11-202, is amended by adding
the following new subsection:

(f) This subsection shall establish the criteria for the creation of branch offices by
a facility operated for the provision of alcohol and drug prevention and treatment
services. Notwithstanding any provision of law to the contrary, offices providing alcohol
and drug prevention and treatment services shall be classified as either a parent office
or as a branch office of the facility and only one (1) license shall be required for the
parent and its related branch offices. In determining whether the office of a facility is
either a parent office or a branch office, the board shall apply the following criteria:

(1) A parent office shall develop and maintain administrative controls of
the branch office and house the administrative functions and administrative
records of the facility. The parent office shall be ultimately responsible for human
resource activities and all financial and contractual agreements for the facility,
including both parent and branch offices. The administrative records of the
facility shall be viewed by the inspectors and auditors at the parent office;

(2) A branch office is a location where alcohol and drug prevention and
treatment services are actually delivered. Locations other than the parent office
where merely administrative services take place, such as filing out paper work or

conducting staff meetings, shall not be considered a branch office or part of the license and shall not be subject to inspection or audit;

(3) The parent office of a facility shall have a clearly defined process to ensure that effective interchange occurs between the parent and branch regarding various functions including branch staffing requirements, branch office patient census, total visits provided by the branch, complaints, incident reports and referrals; and

(4) The branch office of a facility shall maintain the same standards of practice for the services delivered by the branch office, as the parent office of the facility, including forms, policies, procedures and service delivery standards. The parent office of a facility shall maintain documentation of integration between the parent office and its branch offices.

SECTION 2. This act shall take effect upon becoming a law, the public welfare requiring it.